

# MWBE and Services Procurement Committee Report

27 June 2019

Prepared by: Jennifer L. McGrath

Meeting attended by: Board Chair Allen Williams, Rosiland Brooks-Harris, Norman Jones, Tom Richards, I.Geena Cruz, ICO Brian Sanvidge; Savin Program Director P  pin Accilien, Savin Deputy Director Roland Coleman; General Counsel Greg McDonald, Ed Hourihan, and Attorney Melissa Mahler.

Board Chair Allen Williams convened the meeting at \_\_\_\_\_ a.m.

## Action Items

### 1. Purchase Order Request: Forbes School No. 4 – FF&E Maker Space Furniture

P  pin Accilien and John Springer reviewed the Purchase Order with the Board and stated that this request is to provide Forbes School No. 4 with Maker Space Furniture.

Motion to move this item to the full Board for consideration at the monthly Board meeting on July 1, 2019 by \_\_\_\_\_; Second by \_\_\_\_\_. Approved \_\_\_\_\_.

### 2. Purchase Order Request: Forbes School No. 4 – FF&E Classroom Furniture

P  pin Accilien and John Springer reviewed the Purchase Order with the Board and stated that this request is to provide Forbes School No. 4 with Furniture.

Motion to move this item to the full Board for consideration at the monthly Board meeting on July 1, 2019 by \_\_\_\_\_; Second by \_\_\_\_\_. Approved \_\_\_\_\_.

### 3. Change Orders to Grissom No. 7 Contractor

- # 25 to the GC Contractor – DiPasquale Construction

P  pin Accilien & Terry LoConte reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on July 1, 2019 by \_\_\_\_\_; Second by \_\_\_\_\_. Approved \_\_\_\_\_.

### 4. Change Orders to Forbes School No. 4 Contractor

- #13 to GC Contractor – DiPasquale Construction

P  pin Accilien and John Springer reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on July 1, 2019 by \_\_\_\_\_; Second by \_\_\_\_\_. Approved \_\_\_\_\_.

### 5. Change Orders to Lincoln School No. 22 Contractors

- #8 to GC Contractor – Steve General
- #5 to EC Contractor – Concord Electric

P  pin Accilien and Wayne Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on July 1, 2019 by \_\_\_\_\_; Second by \_\_\_\_\_. Approved \_\_\_\_\_.

**6. Change Orders to East Upper and Lower School Contractor**

- #9 to EC Contractor – Hewitt Young Electric

Pépin Accilien & Wayne Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on July 1, 2019 by \_\_\_\_\_; Second by \_\_\_\_\_. Approved \_\_\_\_\_.

**7. Change Orders to Monroe 2B Contractor**

- #53 to GC Contractor – Manning Squires Hennig

Pépin Accilien & Rob Skeele reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on July 1, 2019 by \_\_\_\_\_; Second by \_\_\_\_\_. Approved \_\_\_\_\_.

**Non-Action / Discussion Items**

**8. Report: Purchase Orders Authorized by Chair**

Pépin Accilien stated that the amount authorized by the Chair this month for 2 Purchase Orders is \$28,483.58. Supporting information is included in the Committee Packet, and outlined below for this month:

<b>Purchase Orders Authorized by Chair</b>				
<b>Project</b>	<b>Contractor</b>	<b>PRODUCT/SERVICE</b>	<b>PO #</b>	<b>Amount</b>
EAST	FM Office Products	Furniture	FFE-2B-0051	\$18,016.83
EAST	Clark Moving & Storage	Moving Services	M-2B-0021	\$10,466.75
<b>TOTAL:</b>			<b>2</b>	<b>\$28,483.58</b>

**9. Report: Change Orders Authorized by Chair**

Pépin Accilien stated that the amount authorized by the Chair this month is for 14 Change Orders totaling \$132,445.27, included in the Committee Packet, and outlined below for this month:

<b>Change Orders Authorized by Chair</b>			
<b>PROJECT</b>	<b>CONTRACTOR</b>	<b>C/O #</b>	<b>AMOUNT</b>
<b>CSOR 15</b>	EC - CONCORD ELECTRIC	23	\$ 3,388.62
<b>SPENCER 16</b>	EC - EAST COAST ELECTRIC	11	\$ 3,711.00
	EC - EAST COAST ELECTRIC	12	\$ (55,840.00)
<b>BARTON 2</b>	GC - DiPASQUALE	27	\$ 6,554.00
	EC - CONCORD ELECTRIC	26	\$ 33,430.00
<b>FORBES 4</b>	PC-THURSTON DUDEK	4	\$ 1,797.51
<b>LINCOLN 22</b>	GC - STEVE GENERAL	7	\$ 34,700.31
	MC - NAIRY MECHANICAL	2	\$ 10,234.20
	EC - CONCORD ELECTRIC	4	\$ 24,828.61
	PC - D. V. BROWN	2	\$ (1,138.98)
<b>EAST</b>	GC - HOLDSWORTH KLIMOWSKI	17	\$ 6,818.00
<b>EDISON</b>	GC - MANNING SQUIRES HENNIG	14	\$ 32,060.00
<b>SWW</b>	GC - JAVEN	21	\$ 2,517.00

<b>GRISSOM 7</b>	GC-DIPASQUALE	24	\$ 29,385.00
<b>TOTAL</b>		<b>14</b>	<b>\$ 132,445.27</b>

*Committee Meeting: Thursday, June 27, 2019*

**10. Phase 3 Update of the Draft Strategic Plan/Legislation**

The Phase III Bill that was introduced in both Chambers of the NYS Legislature on 29May19 (Assembly Bill A-07976 and Senate Bill S-06245) was not acted upon in this year's session. The Bill will be re-introduced when the Legislature is back in session.

Work on the Final Draft of the Phase 3 Strategic Plan is suspended until Phase III is approved by the State Legislature. The swing space plan, financial plan, and the diversity plan, will all be updated after passage of the Phase III Legislation.

Draft Project Labor Agreement (PLA) prepared for Phase III and submitted to City and State Stakeholders for review and consideration.

The Monroe High School Natatorium, property acquisition and the enhanced campus development at School 54 and the outdoor classroom and Heritage Park site development work at School 22, have all been delayed until passage of the Phase III Legislation.

**11. BOP Revolving Loan Program (RLP) Update**

**RJSCB Revolving Loan Program**

**5/31/2019**

Borrower	Loan Date	Amount Borrowed	Amount Repaid	Balance
Precision Concrete and Masonry	9/13/2017	10,000.00	10,000.00	0.00
Torry Butler	11/2/2017	9,720.00	9,720.00	0.00
Rosecroft	12/15/2017	10,000.00	10,000.00	0.00
Precision Concrete and Masonry #2	1/8/2018	10,000.00	10,000.00	0.00
Coloring on Canvas	5/25/2018	10,000.00	10,000.00	0.00
Cannon Electric	8/1/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group	7/25/2018	10,000.00	10,000.00	0.00
Coloring on Canvas #2	8/8/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group #2	9/25/2018	10,000.00	10,000.00	0.00
		89,720.00	89,720.00	

**Balance of Funds**

Initial Deposit	250,000.00
Loans paid out	-89,720.00
Loans collected	89,720.00
Interest earned	572.16
REDCO fee (1.5%)	-1,345.80
City fee (.5%)	-448.60
<b>Balance</b>	<b>248,777.76</b>

The Finance Committee meeting began at \_\_\_\_\_ and concluded at \_\_\_\_\_ (see Finance Committee Report).

Meeting adjourned at \_\_\_\_\_